

**CENTRE TOWNSHIP BOARD OF SUPERVISORS**  
**MINUTES OF December 23, 2024**

The special meeting of the Centre Township Board of Supervisors was held on DECEMBER 23, 2024 at the Centre Township Municipal Building, 449 Bucks Hill Road Mohrsville, PA. Chairman Jason Troutman called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance, followed by a Moment of Silence. The following were present: Chairman Jason Troutman, Vice-Chairman, James Fitterling, Melissa Krishock Member, Solicitor Liz McGovern, Constable Kevin Noecker, Gerry Noecker, representing Irish Creek School and an intern from Liz's office.

**HEARING OF VISITORS ON AGENDA ITEMS: NONE**

**SOLICITOR'S REPORT:** A motion was made by James and seconded by Melissa to proceed with the agreement between the Irish Creek School and the Township and accept an escrow in the amount of \$2000.00. Liz was also asked to proceed with the changing of the zoning for the two parcels that were zoned incorrectly. Motion passed.

A motion was made by James and seconded by Melissa to adopt the changes to the employee manual, Resolution 2024-28. There was some clarification needed as to the changes and the motion Passed.

**NEW BUSINESS:**

A motion was made by Jason and seconded by Melissa to adopt the seasonal hourly wage of \$22.00 per hour. Motion passed.

A motion was made by Jason and seconded by James to adopt the 2025 budget. Motion passed.

A motion was made by Jason and seconded by Melissa to adopt Resolution 2024-26 Tax Levy. Motion passed.

A motion was made by James and seconded by Melissa to adopt Resolution 2024-27, authorizing the discontinuation of winter maintenance of Willow Rd.

A motion was made by Jason and seconded by James to be a 2025 Municipal Sponsor for CLEG for \$500.00. Motion passed.

A motion was made by Jason and seconded by Melissa to adopt Resolution 2024-25 to transfer the balance in the American Rescue Fund account as of November 30, 2024, in the amount of \$32580.69. Motion passed.

ADJOURNMENT – A motion was made by James and seconded by Melissa to adjourn the meeting at 7:30 P.M. Upon roll call motion passed.

Respectfully Submitted,



Deborah P. Scull

Township Secretary

**CENTRE TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 6, 2025**  
**REORGANIZATION**

The reorganization meeting of the Centre Township Board of Supervisors was held on January 2, 2025 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. James Fitterling called the meeting to order at 2:00 P.M. and led the Pledge of Allegiance, followed by a moment of silence. The following were present: Melissa Krishock, James Fitterling, Constable Kevin Noecker, Township Secretary and Deborah Scull. Supervisor Jason Troutman was absent.

**Visitors Present:** Tim Lehner

Melissa Krishock nominated James Fitterling as Temporary Chairman. James Fitterling seconded. Motion passed.

**Chairman:** James Fitterling nominated Jason Troutman for Chairman. Seconded by Melissa Krishock. Motion passed.

**Vice Chairman:** A motion was made by Melissa Krishock to nominate James Fitterling as Vice Chairman. Motion passed.

**Supervisor in Charge of the Ordinance Department:** A motion was made by James Fitterling to nominate Melissa Krishock as Supervisor in Charge of the Ordinance Department. Seconded by Supervisor James Fitterling. Motion passed.

**Part-Time Secretary/Treasurer:** A motion was made by James Fitterling to appoint Deborah Scull as part-time Secretary/Treasurer at \$21.75 per hour. Seconded by Melissa Krishock. Motion passed.

**Road Master:** A motion was made by Melissa Krishock to appoint Supervisor James Fitterling, as Road Master and seconded by James Fitterling. Motion passed.

**Assistant Road Masters:** A motion was made by Melissa Krishock to appoint Jason Troutman and Melissa Krishock as Assistant Road Masters. Seconded by James Fitterling. Motion passed.

**Full Time Road Foreman:** A motion was made by Melissa Krishock to appoint Ryan Mock at \$28.00 an hour with benefits as per the Centre Township Employee Manual. Seconded by James Fitterling. Motion Passed.

**Full Time Road Laborer:** A motion was made by James Fitterling to appoint Andrew Werley as full-time Road Laborer for \$25.50 per hour with benefits as per the Centre Township Employee Manual. Seconded by Melissa Krishock. Motion passed.

**Full Time Road Laborer:** A motion was made by Melissa Krishock to appoint Michael Huggett as full-time Road Laborer at \$23.50 per hour with benefits as per the Centre Township Employee Manual. Seconded by James Fitterling. Motion carried.

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**Seasonal Snow Plow Driver:** A motion was made by James Fitterling to reappoint Kevin Krill at \$22.00 per hour and Steven Kauffman at \$22.00 per hour, as seasonal snow plow drivers. Seconded by Supervisor Melissa Krishock. Motion passed.

**Road Department Pay Scale:** A motion was made by James Fitterling and seconded by Melissa Krishock to pay Part-time Road Department Workers, Part-time Road Laborers, and Part-Time CDL Drivers on a scale of \$15-\$20 per hour Motion passed.

**Township Solicitor:** A motion was made by Melissa Krishock to appoint Attorney Elizabeth Magovern and Hartman, Valeriano, Magovern & Lutz as Township Solicitor at \$190.00 per hour. Seconded by James Fitterling. Motion passed.

**Township Engineer:** A motion was made by James Fitterling and seconded by Melissa Krishock to appoint Township Engineer, Ryan Rhode of Kraft Municipal Group as Township Engineer. Motion passed.

**Resolution 2025-1 To Adopt Fee Schedule for Engineering:** A motion was made by James Fitterling and seconded by Melissa Krishock to adopt the fee schedule for Kraft Municipal Group. Motion passed..

**Resolution 2025-7 Vacancy Board Chairman:** A motion was made by James Fitterling to nominate Samuel Stump as Vacancy Board Chairman. Seconded by Melissa Krishock. Motion passed.

**CTMA Board of Directors:** A motion for Resolution No. 2025-2 was made by Melissa Krishock and seconded by James Fitterling to re-appoint Cindy Bachman to the Centre Township Municipal Authority Board of Directors. Motion passed.

**Planning Commission:** A motion for Resolution No. 2025-3 was made by James Fitterling and seconded by Melissa Krishock to re-appoint Al Rossi to the Planning Commission. Motion passed.

A motion was made to re-appoint Jarrod Emes as Emergency Management Coordinator (\$2500./yr) by James Fitterling and seconded by Melissa Krishock. Motion passed.

**Treasurer's Bond:** Current Treasurer's Bond at \$1,500,000.00. A motion was made by James Fitterling and seconded by Melissa Krishock. Motion passed.

**Depository for Township Funds:** A motion was made by James Fitterling and seconded by Melissa Krishock to maintain the current depository/retirement institutes for the Township: Vist Bank of Leesport/Tompkins, Pa. Local Government Investment Trust (PLGIT) and PMRS for Pension Plans. Two Supervisor signatures required on Checking Accounts – Motion passed.

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**Part-Time Planning Commission Secretary:** A motion was made Melissa Krishock to appoint Deborah Scull as part-time Planning Commission Secretary at \$24.75 per hour. Seconded by James Fitterling. Motion passed..

**Township Zoning Officer / Building Code Enforcement: Resolution 2025-4** A motion was made by James Fitterling and seconded by Melissa Krishock to appoint Jeff Fiant and Kraft Municipal Group as Zoning Officer and Building Code Enforcement Officer and adopt Kraft Municipal Group's fee schedule for 2025. Motion passed.

**Sewage Enforcement Officer:** A motion was made by James Fitterling and seconded by Melissa Krishock to appoint Jeremy Bentz of JB Environmental Services LLC as Sewage Enforcement Office. Motion passed.

**A motion for Resolution No. 2025-5:** A motion was made by James Fitterling and seconded by Melissa Krishock to accept the 2025 fee schedule for SEO services. Motion passed.

**Auditor/CPA:** A motion for Resolution No. 2024- was made by      and seconded      by to appoint William G Koch and Associates, Certified Public Accountants to audit the Township accounts for 2024. Motion passed.

**Constable Services:** A motion was made by James Fitterling to appoint Constable Kevin Noecker for \$50 per meeting as needed to attend Township Meetings for security purposes. Seconded by Melissa Krishock. Motion passed .

**PSATS' Convention at Hershey, PA:** It was noted that no one was interested in attending.

**PSATS' Voting Delegate:** It was noted that no one was interested in attending.

**CTMA Secretary Services:** A motion was made by James Fitterling to charge the Authority \$24.75 per hour for secretary services. Seconded by Melissa Krishock. Motion passed.

**CTMA Road Crew Services:** A motion was made by James Fitterling to charge the Centre Township Municipal Authority \$35.75 per hour for road crew man hours. Seconded by Melissa Krishock. Motion passed.

**CTMA Plowing Services:** A motion was made by James Fitterling to charge the Centre Township Municipal Authority \$80.75 per hour for snow plowing. Seconded by Supervisor Melissa Krishock. Motion passed.

**Bills:** A motion was made by James Fitterling to ratify bills that were paid from December 20 to December 31, 2023. Seconded by Melissa Krishock. Motion passed.

A motion was made by James Fitterling and seconded by Melissa Krishock ratify bills paid for January 1, 2024. Motion passed.