

CENTRE TOWNSHIP BOARD OF SUPERVISORS
JANUARY 2, 2024
REORGANIZATION

The reorganization meeting of the Centre Township Board of Supervisors was held on January 2, 2024 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. James Fitterling called the meeting to order at 1:03 p.m. and led the Pledge of Allegiance, followed by a moment of silence. The following were present: Charles Zimmerman, James Fitterling, Constable Kevin Noecker and Township Secretary Cheryl Haus. Supervisor Jason Troutman was absent.

Visitors Present: None

Charles Zimmerman nominated James Fitterling Temporary Chairman. James Fitterling seconded. Zimmerman, and Fitterling voted yes.

Chairman: James Fitterling nominated Jason Troutman for Chairman. Seconded by Charles Zimmerman. Fitterling and Zimmerman voted yes.

Vice Chairman: A motion was made by Charles Zimmerman to nominate James Fitterling as Vice Chairman. Seconded by James Fitterling. Motion carried.

Supervisor in Charge of the Ordinance Department: A motion was made by Charles Zimmerman to nominate James Fitterling as Supervisor in Charge of the Ordinance Department. Seconded by Supervisor James Fitterling. Motion carried.

Part-Time Secretary/Treasurer: A motion was made by James Fitterling to appoint Cheryl Haus as part-time Secretary/Treasurer at \$21.00 per hour. Seconded by Charles Zimmerman. Motion carried.

Road Master: A motion was made by Charles Zimmerman to appoint Supervisor James Fitterling as Road Master. Seconded by James Fitterling. Motion carried.

Assistant Road Masters: A motion was made by James Fitterling to appoint Jason Troutman and Charles Zimmerman as Assistant Road Masters. Seconded by Charles Zimmerman. Motion carried.

Full Time Road Foreman: A motion was made by James Fitterling to appoint Ryan Mock at \$27.25 an hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

Full Time Road Laborer: A motion was made by Charles Zimmerman to appoint Andrew Werley as full-time Road Laborer for \$24.75 per hour with benefits as per the Centre Township Employee Manual. Seconded by James Fitterling. Motion carried.

Full Time Road Laborer: A motion was made by James Fitterling to appoint Michael Huggett as full-time Road Laborer at \$22.75 per hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

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Seasonal Snow Plow Driver: A motion was made by James Fitterling to reappoint Kevin Krill at \$20.00 per hour and Ed Hussmann at \$21.00 per hour, as seasonal snow plow drivers. Seconded by Supervisor Charles Zimmerman. Motion carried.

Road Department Pay Scale: A motion was made by James Fitterling and seconded by Charles Zimmerman to pay Part-time Road Department Workers, Part-time Road Laborers, and Part-Time CDL Drivers on a scale of \$15-\$20 per hour. Fitterling and Zimmerman voted yes.

Township Solicitor: A motion was made by Charles Zimmerman to appoint Attorney Elizabeth Magovern and Hartman, Valeriano, Magovern & Lutz as Township Solicitor at \$180.00 per hour. Seconded by James Fitterling. Motion carried.

Township Engineer: A motion was made by James Fitterling and seconded by Charles Zimmerman to appoint Township Engineer, Ryan Rhode of Kraft Municipal Group as Township Engineer. Upon roll call, Zimmerman and Fitterling voted yes.

Engineer Fee Schedule: A motion was made by James Fitterling and seconded by Charles Zimmerman for Resolution No. 2024-1 to adopt the fee schedule for Kraft Municipal Group. Upon roll call, Zimmerman and Fitterling voted yes. Motion carried.

Vacancy Board Chairman: A motion was made by Charles Zimmerman to nominate Samuel Stump as Vacancy Board Chairman. Seconded by James Fitterling. Motion carried

CTMA Board of Directors: A motion for Resolution No. 2024-2 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Kelly Troutman to the Centre Township Municipal Authority Board of Directors. Upon roll call, Fitterling and Zimmerman voted yes.

CTMA Board of Directors: A motion for Resolution No. 2024-3 was made by Charles Zimmerman and seconded by James Fitterling to appoint Andrea Koinski to the Centre Township Municipal Authority Board of Directors. Upon roll call, Fitterling and Zimmerman voted yes.

Planning Commission: A motion for Resolution No. 2024-4 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Joe Kaczor to the Planning Commission. Upon roll call, Zimmerman and Fitterling voted yes.

Zoning Hearing Board: A motion for Resolution No. 2024-5 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Mark Horrell to the Zoning Hearing Board. Upon roll call, Fitterling and Zimmerman voted yes.

Zoning Hearing Board: A motion for Resolution No. 2024-6 was made by Charles Zimmerman and seconded by James Fitterling to re-appoint Linda Zimmerman as an Alternate to the Zoning Hearing Board. Upon roll call, Fitterling and Zimmerman voted yes.

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Centre Township Land Protection: A motion for Resolution No. 2024-7 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint David Phillips to the Centre Township land Protection. Upon roll call, Fitterling and Zimmerman voted yes.

Centre Township Land Protection: A motion for Resolution No. 2024-8 was made by Charles Zimmerman and seconded by James Fitterling to re-appoint Larry Zimmerman to the Centre Township land Protection. Upon roll call, Fitterling and Zimmerman voted yes.

Centre Township Land Protection: A motion for Resolution No. 2024-9 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Ernie Romy to the Centre Township land Protection. Upon roll call, Fitterling and Zimmerman voted yes.

Centre Township Land Protection: A motion for Resolution No. 2024-10 was made by Charles Zimmerman and seconded by James Fitterling to re-appoint Jeff Madenford to the Centre Township land Protection. Upon roll call, Fitterling and Zimmerman voted yes.

Emergency Management Coordinator (EMC): A motion was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Jarrod Emes as Emergency Management Coordinator at \$2,500 a year to be paid at \$209/month. Motion carried.

Treasurer's Bond: A motion was made by Charles Zimmerman and seconded by James Fitterling to approve the Treasurer's Bond at \$1,000,000.00. Upon roll call, Fitterling and Zimmerman voted yes.

Depository for Township Funds: A motion was made by James Fitterling and seconded by Charles Zimmerman to maintain the current depository/retirement institutes for the Township: Vist Bank of Leesport/Tompkins, Pa. Local Government Investment Trust (PLGIT) and PMRS for Pension Plans. Two Supervisor signatures required on Checking Accounts - Upon roll call, Zimmerman and Fitterling voted yes.

Part-Time Planning Commission Secretary: A motion was made by James Fitterling to appoint Cheryl Haus as part-time Planning Commission Secretary at \$21.00 per hour. Seconded by Charles Zimmerman. Motion carried.

Township Zoning Officer / Building Code Enforcement: A motion was made by Charles Zimmerman and seconded by James Fitterling to appoint Jeff Fiant and Kraft Municipal Group as Zoning Officer and Building Code Enforcement Officer. Upon roll call, Zimmerman and Fitterling voted yes.

Zoning and Building Fee Schedule: A motion for Resolution 2024-11 was made by James Fitterling and seconded by Charles Zimmerman to adopt the 2024 fee schedule for Kraft Municipal Group, Zoning & Building. Upon roll call, Zimmerman and Fitterling voted yes.

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Sewage Enforcement Officer: A motion was made by Charles Zimmerman and seconded by James Fitterling to appoint Jeremy Bentz of JB Environmental Services LLC as Sewage Enforcement Officer. Upon roll call, Zimmerman and Fitterling voted yes.

A motion for Resolution No. 2024-12: A motion was made by James Fitterling and seconded by Charles Zimmerman to accept the 2024 fee schedule for SEO services. Upon roll call, Zimmerman and Fitterling voted yes.

Auditor/CPA: A motion for Resolution No. 2024-13 was made by Charles Zimmerman and seconded by James Fitterling to appoint Reinsel Kuntz Leshner, Certified Public Accountants to audit the Township accounts for 2023. Upon roll call, Zimmerman and Fitterling voted yes.

Constable Services: A motion was made by James Fitterling to appoint Constable Kevin Noecker for \$50 per meeting as needed to attend Township Meetings for security purposes. Seconded by Charles Zimmerman. Zimmerman and Fitterling voted yes.

PSATS' Convention at Hershey, PA: It was noted that no one was interested in attending.

PSATS' Voting Delegate: It was noted that no one was interested in attending.

CTMA Secretary Services: A motion was made by James Fitterling to charge the Authority \$23.75 per hour for secretary services. Seconded by Charles Zimmerman. Motion carried.

CTMA Road Crew Services: A motion was made by Charles Zimmerman to charge the Centre Township Municipal Authority \$35.00 per hour for road crew man hours. Seconded by James Fitterling. Motion carried.

CTMA Plowing Services: A motion was made by James Fitterling to charge the Centre Township Municipal Authority \$80.00 per hour for snow plowing. Seconded by Supervisor Charles Zimmerman. Motion carried.

Bills: A motion was made by James Fitterling to ratify bills that were paid from December 20 to December 31, 2023. Seconded by Charles Zimmerman. Motion carried.
A motion was made by James Fitterling and seconded by Charles Zimmerman to ratify bills paid for January 1, 2024. Motion carried.

Township Paid Holidays per Centre Township Employee Manual: A motion was made James Fitterling and seconded by Charles Zimmerman to set paid holidays as New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and the Day after Christmas. Fitterling and Zimmerman voted yes.

A motion was made by James Fitterling and seconded by Charles Zimmerman to appoint Cheryl Haus and the Chairman of the Board of Supervisors as Alternate, to be Pension Plan Administrator/Chief Administrative Officers. Upon roll call, Zimmerman and Fitterling voted yes.

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A motion was made by James Fitterling and seconded by Charles Zimmerman to continue the membership in the Berks County UCC Countywide Board of Appeals. Upon roll call, Fitterling and Zimmerman voted yes.

Adjournment: There being no further business to come before the Board; James Fitterling made a motion to adjourn the meeting at 2:00 p.m. Seconded by Charles Zimmerman. Motion carried.

Respectfully Submitted,

Cheryl Haus
Township Secretary