

**CENTRE TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 3, 2023**  
**REORGANIZATION**

The reorganization meeting of the Centre Township Board of Supervisors was held on January 3, 2023 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. Jason Troutman called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance, followed by a moment of silence. The following were present: Jason Troutman, Charles Zimmerman, James Fitterling, and Township Secretary Jennifer Wassell-Bonser.

**Visitors Present:** Timothy Lehner

Jason Troutman nominated Jennifer Wassell-Bonser Temporary Chairman. Charles Zimmerman seconded. Troutman, Zimmerman, and Fitterling voted yes.

**Chairman:** Jennifer Wassell Bonser asked for nominations for Chairman of the Board of Supervisors. James Fitterling nominated Jason Troutman for Chairman. Seconded by Charles Zimmerman. Fitterling, Zimmerman and Troutman voted yes.

**Vice Chairman:** Jason Troutman asked for nominations for Vice-Chairman. A motion was made by Charles Zimmerman to nominate James Fitterling as Vice Chairman. Seconded by Jason Troutman. Motion carried.

**Supervisor in Charge of the Ordinance Department:** A motion was made by Jason Troutman to nominate James Fitterling as Supervisor in Charge of the Ordinance Department. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Part-Time Secretary/Treasurer:** A motion was made by Jason Troutman to appoint Jennifer Wassell-Bonser as part-time Secretary/Treasurer at \$21.00 per hour. Seconded by Charles Zimmerman. Motion carried.

**Road Master:** A motion was made by Jason Troutman to appoint Supervisor Charles Zimmerman as Road Master. Seconded by Charles Zimmerman. Motion carried.

**Assistant Road Masters:** A motion was made by Jason Troutman to appoint Jason Troutman and James Fitterling as Assistant Road Masters. Seconded by Charles Zimmerman. Motion carried.

**Full Time Road Foreman:** A motion was made by Jason Troutman to appoint Ryan Mock at \$26.50 an hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

**Full Time Road Laborer:** A motion was made by Jason Troutman to appoint Andrew Werley as full-time Road Laborer for \$24.00 per hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

**Full Time Road Laborer:** A motion was made by Jason Troutman to appoint Michael Huggett as full-time Road Laborer at \$22.00 per hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

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**Seasonal Snow Plow Driver:** A motion was made by Jason Troutman to reappoint Kevin Krill at \$20.00 per hour and Ed Hussmann at \$21.00 per hour, as seasonal snow plow drivers. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Road Department Pay Scale:**

**Part-time Road Department Workers:** \$9.00 - \$13.00 per hour. A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the pay for part-time Road Department Workers. Motion carried.

**Part-time Road Laborer:** \$11.00 - \$16.00 per hour. A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the pay for part-time Road Laborers.

**Part-Time CDL Drivers:** \$11.00 - \$16.00 per hour. A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the pay for Part-Time CDL Drivers. Motion carried.

**Full-Time Road Laborer:** \$11.00 - \$16.00 per hour. A motion was made by Jason Troutman to approve the pay for full-time CDL drivers. Seconded by Charles Zimmerman. Motion carried.

**Township Solicitor:** A motion was made by Jason Troutman to appoint Attorney Elizabeth Magovern and Hartman, Valeriano, Magovern & Lutz as Township Solicitor at \$180.00 per hour. Seconded by Charles Zimmerman. Motion carried.

**Township Engineer:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Township Engineer, Ryan Rhode of Kraft Municipal Group as Township Engineer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Engineer Fee Schedule:** A motion was made by Jason Troutman and seconded by Charles Zimmerman for Resolution No. 2023-1 to adopt the fee schedule for Kraft Municipal Group. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Vacancy Board Chairman:** A motion was made by Jason Troutman to nominate Amy Garber as Vacancy Board Chairman. Seconded by Charles Zimmerman. Motion carried

**CTMA Board of Directors:** A motion for Resolution No. 2023-2 was made by Jason Troutman and seconded by Charles Zimmerman to re-appoint Chris Teprolich to the Centre Township Municipal Authority Board of Directors. Upon roll call, Fitterling, Troutman, and Zimmerman voted yes.

**Planning Commission:** A motion for Resolution No. 2023-3 was made by Jason Troutman and seconded by Charles Zimmerman to re-appoint Douglas Kinzey to the Planning Commission. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Zoning Hearing Board:** A motion for Resolution No. 2023-4 was made by Jason Troutman and seconded by Charles Zimmerman to re-appoint Theresa Labruno to the Zoning Hearing Board. Upon roll call, Fitterling, Troutman and Zimmerman voted yes.

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**Emergency Management Coordinator (EMC):** A motion was made by Jason Troutman and seconded by Charles Zimmerman to re-appoint Jarrod Emes as Emergency Management Coordinator at \$2,500 a year to be paid at \$209/month.

**Treasurer's Bond:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the Treasurer's Bond at \$1,000,000.00. Upon roll call, Fitterling, Troutman and Zimmerman voted yes.

**Depository for Township Funds:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to maintain the current depository/retirement institutes for the Township: Vist Bank of Leesport/Tompkins, Pa. Local Government Investment Trust (PLGIT) and PMRS for Pension Plans. Two Supervisor signatures required on Checking Accounts - Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Part-Time Planning Commission Secretary:** A motion was made by Jason Troutman to appoint Jennifer Wassell-Bonser as part-time Planning Commission Secretary at \$21.00 per hour. Seconded by Charles Zimmerman. Motion carried.

**Township Zoning Officer / Building Code Enforcement:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Jeff Fiant and Kraft Municipal Group as Zoning Officer and Building Code Enforcement Officer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Zoning and Building Fee Schedule:** A motion for Resolution 2023-5 was made by Jason Troutman and seconded by Charles Zimmerman to adopt the fee schedule for Zoning & Building. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Sewage Enforcement Officer:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Jeremy Bentz of JB Environmental Services LLC as Sewage Enforcement Officer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**A motion for Resolution No. 2023-6:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to accept the 2023 fee schedule for SEO services. Upon roll call, Zimmerman and Fitterling voted yes.

**Auditor/CPA:** A motion for Resolution No. 2023-7 was made by Jason Troutman and seconded by Charles Zimmerman to appoint Reinsel Kuntz Leshner, Certified Public Accountants to audit the Township accounts for 2022. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

**Appoint Township Auditor for Any Vacant Term:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to re-appoint Roxanne McMurtry to the vacant position of Township Auditor for the 4-year term. Upon roll call, Fitterling, Zimmerman and Troutman voted yes.

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**Constable Services:** A motion was made by Jason Troutman to appoint Constable Kevin Noecker for \$50 per hour as needed to attend Township Meetings for security purposes. Seconded by Charles Zimmerman. Zimmerman, Troutman and Fitterling voted yes.

**PSATS' Convention at Hershey, PA:** It was noted that no one was interested in attending.

**PSATS' Voting Delegate:** It was noted that no one was interested in attending.

**CTMA Secretary Services:** A motion was made by Jason Troutman to charge the Authority \$23.25 per hour for secretary services. Seconded by Charles Zimmerman. Motion carried.

**CTMA Road Crew Services:** A motion was made by Jason Troutman to charge the Centre Township Municipal Authority \$35.00 per hour for road crew man hours. Seconded by Charles Zimmerman. Motion carried.

**CTMA Plowing Services:** A motion was made by Jason Troutman to charge the Centre Township Municipal Authority \$80.00 per hour for snow plowing. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Bills:** A motion was made by Jason Troutman to ratify bills that were paid from December 20 to December 31, 2022. Seconded by Charles Zimmerman. Motion carried.  
A motion was made by Jason Troutman and seconded by Charles Zimmerman to ratify bills paid for January 1, 2023. Motion carried.

**Township Paid Holidays per Centre Township Employee Manual:** New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and the Day after Christmas.

A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Jennifer Wassell-Bonser and the Chairman of the Board of Supervisors as Alternate, to be Pension Plan Administrator/Chief Administrative Officers. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

A motion was made by Jason Troutman and seconded by Charles Zimmerman to continue the membership in the Berks County UCC Countywide Board of Appeals. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.

**Adjournment:** There being no further business to come before the Board; Jason Troutman made a motion to adjourn the meeting at 1:03 p.m. Seconded by Charles Zimmerman. Motion carried.

Respectfully Submitted,

Jennifer Wassell-Bonser  
Township Secretary