

# CENTRE TOWNSHIP BOARD OF SUPERVISORS

## MINUTES OF JULY 26, 2022

The regular monthly meeting of the Centre Township Board of Supervisors was held on July 26, 2022 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. Supervisor Jason Troutman called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance, followed by a Moment of Silence. The following were present: Jason Troutman, Charles Zimmerman, James Fitterling. Solicitor Matthew Fessler, Engineer Ryan Rhode, and Secretary Jennifer Wassell-Bonser. Zoning and Codes Enforcement Jeff Fiant was absent from the meeting.

### **HEARING OF VISITORS ON AGENDA ITEMS**

Matthew Fessler provided details and an explanation of the purpose of the Knox Box Ordinance for adoption as advertised in response to an inquiry made by Mr. Tim Lehner.

### **APPROVAL OF MINUTES**

**A motion was made by Charles Zimmerman to approve the minutes from June 28, 2022. Seconded by James Fitterling. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

### **PAYMENT OF BILLS**

**A motion was made by James Fitterling and seconded by Charles Zimmerman to approve the bills for payment. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

### **ORDINANCES AND RESOLUTIONS/SOLICITORS REPORT – Liz Magovern**

Ryan Rhode explained the purpose of the Memorandum of Understanding for execution between the Township and the Berks County Conservation District. Ryan provided an explanation of the duties of both the Conservation District and Township in relation to earth disturbances. It was noted that there were minimal updates to the Memorandum which is updated every three to five years.

**A motion was made by Jason Troutman and seconded by Charles Zimmerman to execute the Memorandum of Understanding between the Township and Berks County Conservation District. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

Matthew Fessler explained details relative to the Knox Box Ordinance requiring installation of key boxes on non-residential properties for emergency service providers in the event of an emergency. Matthew noted the Ordinance is in compliance with Labor and Industry standards and will continue to equal or exceed the requirement of the Township's UCC Ordinance. Details of key control by the local fire code officials was also noted.

**A motion was made by Charles Zimmerman and seconded by James Fitterling to adopt Ordinance No. 2022-171, Requiring Non-Residential Buildings to Install Key Boxes. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

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### **ROAD DEPARTMENT**

The Road Department has been cleaning out culverts, pipes, maintaining equipment, cutting back trees and mowing.

### **ENGINEER'S REPORT - RYAN RHODE**

Engineer Ryan Rhode gave the monthly Engineering report and informed the Board that the developer for Tiny Pear Apartments Project has submitted a time extension request.

**A motion was made by Jason Troutman and seconded by Charles Zimmerman approving a time extension to November 24, 2022 for the Pear Road Properties LLC Project as requested. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

### **ZONING OFFICER REPORT**

Engineer Ryan Rhode reviewed the Zoning Officer's report in the absence of Zoning Officer, Jeff Fiant, and provided the Board with an update that there was one non-traffic citation issued for violation of Section 53 P.S. 67326 of the PA Second Class Township Code for failure to prevent driveway wash out from entering the public way as discussed at previous meetings.

**A motion was made by Charles Zimmerman and seconded by James Fitterling to approve a waiver of Land Development Plan submission by the Municipal Authority for a proposed new non-residential control building on non-residential property. Upon roll call, Troutman, Zimmerman and Fitterling voted yes.**

### **SEO REPORT**

**A motion was made by Jason Troutman and seconded by James Fitterling to accept the SEO report. Upon roll call, Fitterling, Troutman and Zimmerman voted yes.**

### **NEW BUSINESS**

**A motion was made by Jason Troutman and seconded by James Fitterling to adopt Resolution No. 12-2022, Appointing Jennifer Wassell-Bonser as Right-to-Know Officer/Open Records Officer. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

**A motion was made by Jason Troutman and seconded by Charles Zimmerman to adopt Resolution No. 13-2022, Appointing Jennifer Wassell-Bonser as Chief Executive Officer and the Chairman of the Board of Supervisors as Alternate for the Centre Township Pension Plans. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

**A motion was made by Jason Troutman and seconded by James Fitterling to cancel the Treasurer's Bond for Cheryl Haus and Transfer to Jennifer Wassell-Bonser. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

### **MISCELLANEOUS - None**

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### **HEARING OF VISITORS – GENERAL**

Mr. Trevor Cammauf, Tower Road, addressed the Board relative to water runoff from his field that was reported and inspected by the Berks County Conservation Board and noted there was no gulley.

Chairman Jason Troutman stated there are no updates relative to the proposed soccer fields but further discussions will continue at future meetings as more information becomes available.

The Board of Supervisors presented Cheryl Haus with a plaque in recognition of her dedicated service to Centre Township and thanked her for her loyalty to the position held as the Township Secretary/Treasurer. The Board congratulated Cheryl for her retirement and the audience presented Cheryl with a round of applause.

### **ADJOURNMENT**

**There being no further business to come before the Board, James Fitterling made a motion and Jason Troutman seconded, to adjourn the meeting at 7:20 p.m. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.**

Respectfully Submitted,

Jennifer A. Wassell-Bonser  
Township Secretary