

CENTRE TOWNSHIP BOARD OF SUPERVISORS
JANUARY 3, 2022
REORGANIZATION

The reorganization meeting of the Centre Township Board of Supervisors was held on January 3, 2022 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. Jason Troutman called the meeting to order at 1:02 P.M. and led the Pledge of Allegiance, followed by a moment of silence. The following were present: Jason Troutman, Charles Zimmerman, and James Fitterling, Attorney Elizabeth Magovern and Township Secretary Cheryl Haus.

Visitors Present: Timothy Lehner asked the Supervisors to consider another solicitor, as he, other residents and other attorneys felt the current solicitor was making money off lawsuits against township residents. Supervisor Jason Troutman stated his comments would be taken into consideration.

Attorney Elizabeth Magovern asked for nominations for Temporary Chairman. Jason Troutman nominated James Fitterling for Temporary Chairman. Charles Zimmerman seconded. Zimmerman, Troutman and Fitterling voted yes.

Chairman: James Fitterling asked for nominations for Chairman of the Board of Supervisors. James Fitterling nominated Jason Troutman for Chairman. Seconded by Charles Zimmerman. Fitterling, Zimmerman and Troutman voted yes.

Vice Chairman: Jason Troutman asked for nominations for Vice-Chairman. A motion was made by Charles Zimmerman to nominate James Fitterling as Vice Chairman. Seconded by Jason Troutman. Motion carried.

Supervisor in Charge of the Ordinance Department: A motion was made by Jason Troutman to nominate James Fitterling as Supervisor in Charge of the Ordinance Department. Seconded by Supervisor Charles Zimmerman. Motion carried.

Part-Time Secretary/Treasurer: A motion was made by Jason Troutman to appoint Cheryl Haus as part-time Secretary/Treasurer at \$21.50 per hour. Seconded by James Fitterling. Motion carried.

Road Master – A motion was made by James Fitterling to appoint Supervisor Charles Zimmerman as Road Master. Seconded by Jason Troutman. Motion carried.

Assistant Road Masters: A motion was made by Charles Zimmerman to appoint Jason Troutman and James Fitterling as Assistant Road Masters. Seconded by James Fitterling. Motion carried.

Full Time Road Foreman: – A motion was made by James Fitterling to appoint Ryan Mock at \$24.50 an hour with benefits as per the Centre Township Employee Manual. Seconded by Jason Troutman. Motion carried.

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Full Time Road Laborer: A motion was made by Jason Troutman to appoint Andrew Werley as full-time Road Laborer for \$21.00 per hour with benefits as per the Centre Township Employee Manual. Seconded by James Fitterling. Motion carried.

Full Time Road Laborer: A motion was made by James Fitterling to appoint Daniel Haas as full-time Road Laborer at \$18.00 (during the 90 day probation period) per hour with benefits as per the Centre Township Employee Manual. Seconded by Jason Troutman. Motion carried.

Seasonal Snow Plow Driver: A motion was made by Charles Zimmerman to reappoint Kevin Krill at \$20.00 per hour and Ed Hussmann at \$21.00 per hour, as seasonal snow plow drivers. Seconded by Supervisor James Fitterling. Motion carried.

Road Department Pay Scale:

Part-time Road Department Laborer - \$12.00 - \$17.00 per hour. **A motion was made by Jason Troutman and seconded by James Fitterling to approve the pay for part-time Road Department Laborers from \$12.00 - \$17.00 per hour. Motion carried.**

Part-Time CDL Drivers: \$15.00 - \$ 19.00 per hour. **A motion was made by Jason Troutman and seconded by James Fitterling to approve the pay for Part-Time CDL Drivers from \$12.00 - \$17.00 per hour. Motion carried.**

A motion was made by Jason Troutman to amend the pay for Part-Time CDL drivers from \$15.00 - \$19.00 per hour. Seconded by Charles Zimmerman. Motion carried.

Township Solicitor: A motion was made by Charles Zimmerman to appoint Attorney Elizabeth Magovern and Hartman, Valeriano, Magovern & Lutz as Township Solicitor at \$175.00 per hour. Seconded by James Fitterling. Motion carried.

Township Engineer: A motion was made by James Fitterling and seconded by Charles Zimmerman to appoint Township Engineer, Ryan Rhode of Kraft Engineering as Township Engineer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Engineer fee schedule: A motion was made by Jason Troutman and seconded by Charles Zimmerman for Resolution # 2022-1 to adopt the fee schedule for Kraft Engineering with an increase of \$4.00 per hour. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Vacancy Board Chairman: A motion was made by Jason Troutman to nominate Larry Phillips as Vacancy Board Chairman. Seconded by James Fitterling. Motion carried

CTMA Board of Directors: A motion for Resolution # 2022-2 was made by James Fitterling and seconded by Charles Zimmerman to re-appoint Constance Troutman to the Centre Township Municipal Authority Board of Directors. Upon roll call, Fitterling and Zimmerman voted yes. Jason Troutman abstained.

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Planning Commission: A motion for Resolution # 2022-3 was made by Charles Zimmerman and seconded by James Fitterling to Re-appoint Scot Wallace and Mike Haag to the Planning Commission. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Zoning Hearing Board: A motion for Resolution # 2022-4 was made by James Fitterling and seconded by Jason Troutman to Re-Appoint Chad Kinsey to the Zoning Hearing Board. Upon roll call, Fitterling, Troutman and Zimmerman voted yes.

Emergency Management Coordinator (EMC): The position of Emergency Management Coordinator was tabled.

Treasurer's Bond: A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the Treasurer's Bond @ 1,000,000.00. Upon roll call, Fitterling, Troutman and Zimmerman voted yes.

Depository for Township Funds: A motion was made by Jason Troutman and seconded by James Fitterling to maintain the current depository/retirement institutes for the Township: Vist Bank of Leesport/Tompkins, Pa. Local Government Investment Trust (PLGIT) and PMRS for Pension Plans. Two Supervisor signatures required on Checking Accounts - Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Part-Time Planning Commission Secretary: A motion was made by Charles Zimmerman to appoint Cheryl Haus as part-time Planning Commission Secretary at \$21.50 per hour. Seconded by James Fitterling. Motion carried.

Township Zoning Officer / Building Code Enforcement: A motion was made by Jason Troutman and seconded by James Fitterling to appoint Jeff Fiant and Kraft Code Services LLC as Zoning Officer and Building Code Enforcement Officer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Zoning and Building Fee Schedule: A motion for Resolution 2022-5 was made by Jason Troutman and seconded by James Fitterling to adopt the fee schedule for Zoning & building with a 3-5% increase. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

Sewage Enforcement Officer: A motion was made by James Fitterling and seconded by Charles Zimmerman to appoint Jeremy Bentz of JB Environmental Services LLC as Sewage Enforcement Officer. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

A motion for Resolution # 2022-6 was made by James Fitterling and seconded by Charles Zimmerman to accept the 2022 fee schedule for SEO services with 0 increase. Upon roll call, Zimmerman and Fitterling voted yes.

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Auditor / CPA A motion for Resolution # 2022-7 was made by Jason Troutman and seconded by Charles Zimmerman to appoint Reinsel Kuntz Leshner, Certified Public Accountants to audit the Township accounts for 2021. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

A motion was made by James Fitterling and seconded by Charles Zimmerman to appoint Roxanne McMurtry to the vacant position of Township Auditor for the 4 year term. Upon roll call, Fitterling, Zimmerman and Troutman voted yes.

Constable Services: A motion was made by Charles Zimmerman to appoint Constable Kevin Noecker for \$50 per hour as needed to attend Township meetings for security purposes. Seconded by James Fitterling. Zimmerman, Troutman and Fitterling voted yes.

PSATS' Convention at Hershey, PA: tabled as at this point no one was interested in attending.

PSATS Voting Delegate: Tabled as at this point no one was interested in attending.

CTMA Secretary Services: A motion was made by James Fitterling to charge the Authority \$23.25 per hour for secretary services. Seconded by Charles Zimmerman. Motion carried.

CTMA Road Crew Services: A motion was made by Jason Troutman to charge the Centre Township Municipal Authority \$35.00 per hour for road crew man hours. Seconded by Charles Zimmerman. Motion carried.

CTMA Plowing Services: A motion was made by Charles Zimmerman to charge the Centre Township Municipal Authority \$80.00 per hour for snow plowing. Seconded by Supervisor James Fitterling. Motion carried.

Bills: A motion was made by Jason Troutman to ratify bills that were paid from December 22 to December 31, 2021. Seconded by Charles Zimmerman. Motion carried.
A motion was made by James Fitterling and seconded by Charles Zimmerman to ratify bills paid for January 1, 2022. Motion carried.

Township Paid Holidays as per the Centre Township Employee Manual New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and the Day after Christmas.

A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Cheryl Haus and the Chairman of the Board of Supervisors as Alternate, to be Pension Plan Administrator / Chief Administrative Officers. Upon roll call, Zimmerman, Troutman and Fitterling voted yes.

A motion was made by Jason Troutman and seconded by James Fitterling to continue the membership in the Berks County UCC Countywide Board of Appeals. Upon roll call, Troutman, Fitterling and Zimmerman voted yes.

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Adjournment: There being no further business to come before the Board; Charles Zimmerman made a motion to adjourn the meeting at 1:36 P.M. Seconded by James Fitterling. Motion carried.

Respectfully Submitted,

Cheryl Haus,
Township Secretary / Treasurer