

**CENTRE TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 6, 2020**  
**REORGANIZATION**

The reorganization meeting of the Centre Township Board of Supervisors was held on January 6, 2020 at the Centre Township Municipal Building, 449 Bucks Hill Road, Mohrsville, PA. Chairman Jason Troutman called the meeting to order at 1:00 P.M. and led the Pledge of Allegiance, followed by a moment of silence. The following were present: Chairman Jason Troutman, Vice Chairman Charles Zimmerman, Supervisor Kevin Noecker, Attorney Elizabeth Magovern and Township Secretary Cheryl Haus.

**Visitors Present:** None

Chairman Jason Troutman turned the meeting over to Attorney Elizabeth Magovern until a Chairman was nominated. The results of the nominations are as follows:

**Chairman:** A motion was made by Charles Zimmerman to nominate Jason Troutman as Chairman. Seconded by Kevin Noecker. Motion carried. (The meeting was turned over to Chairman Jason Troutman.)

**Vice Chairman:** A motion was made by Jason Troutman to nominate Charles Zimmerman as Vice Chairman. Seconded by Kevin Noecker. Motion carried.

**Vacancy Board Chairman:** A motion was made by Barry Good to nominate Larry Phillips as Vacancy Board Chairman. Seconded by Charles Zimmerman. Motion carried.

Chairman Jason Troutman welcomed new Supervisor Kevin Noecker.

**Hearing of Visitors:** None

**Vacancy Board Chairman:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to appoint Larry Phillips as Vacancy Board Chairman. Motion carried.

**A motion was made by Jason Troutman and seconded by Charles Zimmerman to accept the resignation of Barry Good from the Planning Commission and the Park & Recreation Board. Upon roll call, Troutman, Zimmerman and Noecker voted yes.**

A notice will be put on the website looking for volunteers for the following positions: Planning Commission member, Elected Auditors and Vacancy Board Chairman.

The Solicitor will check into the way to abolish the Park & Recreation Board.

**A motion was made by Charles Zimmerman and seconded by Kevin Noecker to accept the resignation of Ron Knepp from the Centre Township Elected Auditors. Upon roll call, Zimmerman, Noecker and Troutman voted yes.**

**Bills:** A motion was made by Charles Zimmerman to ratify bills that were paid from December 18 to December 31, 2019. Seconded by Kevin Noecker. Motion carried.

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**Bills:** A motion was made by Charles Zimmerman and seconded by Jason Troutman to ratify the bills paid January 1, 2020. Motion carried.

**Part-Time Secretary/Treasurer:** A motion was made by Kevin Noecker to appoint Cheryl Haus as part-time Secretary/Treasurer for \$21.50 per hour. Seconded by Jason Troutman. Motion carried.

**Treasurer's Bond:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to approve the Treasurer's Bond @ 1,000,000.00. Upon roll call, Troutman, Noecker and Zimmerman voted yes.

**Township Solicitor:** A motion was made by Jason Troutman to appoint Attorney Elizabeth Magovern and Hartman, Valeriano, Magovern & Lutz as Township Solicitor. Seconded by Charles Zimmerman. Motion carried.

**Supervisor in Charge of the Ordinance Department:** A motion was made by Jason Troutman to appoint Kevin Noecker as Supervisor in Charge of the Ordinance Department. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Part-Time Planning Commission Secretary:** A motion was made by Charles Zimmerman to appoint Cheryl Haus as part-time Planning Commission Secretary for \$21.50 per hour. Seconded by Jason Troutman. Motion carried.

**Township Engineer:** A motion for Resolution #2020-6 was made by Jason Troutman and seconded by Charles Zimmerman to appoint Township Engineer, Ryan Rhode of Kraft Engineering as Township Engineer and adopt the current fee schedule. Upon roll call, Zimmerman, Noecker and Troutman voted yes.

**Township Zoning Officer / Building Code Enforcement:** A motion was made by Charles Zimmerman and seconded by Jason Troutman to appoint Jeff Fiant and Kraft Code Services LLC as Zoning Officer and Building Code Enforcement Officer. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

**A motion for Resolution # 2020-7 was made by Charles Zimmerman and seconded by Jason Troutman to accept the 2020 Fee Schedule for Kraft Engineering building and codes enforcement. Upon roll call, Zimmerman, Troutman and Noecker voted yes.**

**Sewage Enforcement Officer:** A motion was made by Charles Zimmerman and seconded by Kevin Noecker to appoint Jeremy Bentz of JB Environmental Services LLC as Sewage Enforcement Officer. Upon roll call, Zimmerman, Noecker and Troutman voted yes.

**A motion for Resolution # 2020-5 was made by Charles Zimmerman and seconded by Jason Troutman to accept the 2020 fee schedule for SEO services. Upon roll call, Zimmerman, Troutman and Noecker voted yes.**

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**Emergency Management Coordinator (EMC):** A motion was made by Jason Troutman to appoint Ryan Mock as EMC Coordinator. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Road Master** – A motion was made by Jason Troutman to appoint Supervisor Charles Zimmerman as Road Master. Seconded by Kevin Noecker. Motion carried.

**Assistant Road Masters:** A motion was made by Charles Zimmerman to appoint Jason Troutman and Kevin Noecker as Assistant Road Masters. Seconded by Kevin Noecker. Motion carried.

**Full Time Road Foreman:** – A motion was made by Jason Troutman to appoint Ryan Mock for \$24.00 an hour with benefits as per the Centre Township Employee Manual. Seconded by Kevin Noecker. Motion carried.

**Full Time Road Laborer:** A motion was made by Jason Troutman to appoint Edgar Hussman as full-time Road Laborer for \$21.00 per hour with benefits as per the Centre Township Employee Manual. Seconded by Charles Zimmerman. Motion carried.

**Full Time Road Laborer:** A motion was made by Kevin Noecker to appoint Andrew Werley as full-time Road Laborer for \$20.50 per hour with benefits as per the Centre Township Employee Manual. Seconded by Jason Troutman. Motion carried.

**Seasonal Snow Plow Drivers:** A motion was made by Jason Troutman to reappoint Kevin Krill at \$20.00 per hour as a seasonal snow plow driver without a CDL and Christopher Siegfried at \$21.00 as a seasonal snow plow driver with a CDL. Seconded by Supervisor Charles Zimmerman. Motion carried.

**Road Crew Uniform/Clothing Allowance:** Was tabled. The Attorney will check what other townships do and a decision will be made regarding the 5 year contract with Unifirst.

**Pay Scale:** A motion was made by Jason Troutman to approve the following pay scale: Seconded by Charles Zimmerman.

- Part-Time Road Department Worker -\$9-\$13.00 per hour.
- Part-time Road Laborer -\$11-\$16 per hour
- Part-time CDL Driver -\$14-\$19 per hour
- Full-Time Road Laborer -\$14-\$19 per hour

Upon roll call, Noecker, Zimmerman and Troutman voted yes.

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**Depository for Township Funds:** A motion was made by Jason Troutman and seconded by Charles Zimmerman to maintain the current depository/retirement institutes for the Township: Vist Bank of Leesport/Tompkins, Pa. Local Government Investment Trust (PLGIT) and PMRS for Pension Plans. Two Supervisor signatures required on Checking Accounts - Upon roll call, Zimmerman, Noecker and Troutman voted yes.

**Pension Plan Administrator / Chief Administrator Officer for Pension Plans:**  
**A motion was made by Jason Troutman and seconded by Kevin Noecker to appoint Cheryl Haus, Secretary and Chairman of the BOS as Alternate Administration Officer. Upon roll call, Troutman, Noecker and Zimmerman voted yes.**

**Business**

**PSATS' Convention at Hershey, PA:** Kevin Noecker may be interested in going to the convention.

**CTMA Secretary Services:** A motion was made by Jason Troutman to charge the Authority \$23.25 per hour for secretary services. Seconded by Charles Zimmerman. Motion carried.

**CTMA Road Crew Services:** A motion was made by Jason Troutman to charge the Centre Township Municipal Authority \$35.00 per hour for road crew man hours. Seconded by Kevin Noecker. Motion carried.

**CTMA Plowing Services:** A motion was made by Jason Troutman to charge the Centre Township Municipal Authority \$80.00 per hour for snow plowing. Seconded by Supervisor Charles Zimmerman. Motion carried.

**UCC Countywide Appeals Board:** Centre Township will use the Berks County UCC Board of Appeals for any zoning appeals.

**Constable Services:** A motion was made by Jason Troutman to appoint Constable Kevin Noecker for \$50 per hour as needed to attend Township meetings for security purposes up to a maximum of \$499.00. Seconded by Charles Zimmerman. Troutman and Zimmerman voted yes. Noecker abstained.

**Township Paid Holidays:** A motion was made by Charles Zimmerman and seconded by Kevin Noecker to approve the following holidays as paid holidays: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and the Day after Christmas. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

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A motion was made by Jason Troutman and seconded by Kevin Noecker to approve Resolution # 2020-1 to appoint Reinsel Kuntz Leshner, Certified Public Accountants, to audit the Township accounts. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

A motion was made by Charles Zimmerman and seconded by Kevin Noecker to approve Resolution # 2020-2 to re-appoint Sindy Bachman, to the Centre Township Municipal Authority Board of Directors. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

A motion was made by Charles Zimmerman and seconded by Kevin Noecker to approve Resolution # 2020-3 to re-appoint Stanley J. Kaczor, Jr. to the Centre Township Planning Commission Board. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

A motion was made by Charles Zimmerman and seconded by Kevin Noecker to approve Resolution # 2020-4 to re-appoint Theresa LaBruno, to the Centre Township Zoning Hearing Board. Upon roll call, Noecker, Zimmerman and Troutman voted yes.

**Hearing of Visitors:** None

**Adjournment:** There being no further business to come before the Board; Charles Zimmerman made a motion to adjourn the meeting at 2:00 P.M. Seconded by Kevin Noecker. Motion carried.

Respectfully Submitted,

Cheryl Haus,  
Township Secretary / Treasurer